

CONSOLIDATED
PRESIDENTIAL
PRIMARY ELECTION
February 5, 2008

CANDIDATE'S HANDBOOK
AND
ELECTION CALENDAR

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The following Candidate Handbook and Election Calendar is intended to provide general information and does not have the force or effect of law, regulation or rule. It is distributed with the understanding that the County Clerk/Registrar of Voters is not rendering legal advice nor is this calendar intended as a substitute for legal counsel. In the case of conflict, the law, rule or regulation will apply.

Rebecca Martinez,
County Clerk-Recorder and Registrar of Voters

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ELECTION CALENDAR

* - Deadline falls on a Saturday, Sunday or Holiday. Filing date moves to next business day.

e-154 e-135	September 8, 2007* to October 8, 2007*	Announcement of Selected Presidential Candidates (EC 6041-6043, 6340-6342, 6720-6724)
e-148	September 10, 2007	Governor's Proclamation (EC 12000)
e-135*	September 23, 2007*	Declined to State Voters Participation Notice (EC 13102c)
e-125	October 3, 2007	File Resolution and Notice of Boundaries
e-120	October 8, 2007	Publish Legal Notice of Election (EC 12109)
e-113 e-88	October 15, 2007 to November 9, 2007	Nomination and Declaration of Candidacy Period (EC 8020)
e-87 to e-78	November 10, 2007 to November 19, 2007	Period to Submit Arguments For or Against Measures (EC 9163, 9316)
e-82	November 15, 2007	Randomized Alphabet Drawing (EC 13112)
e-77 e-68	November 20, 2007 to November 29, 2007	Period to Submit Rebuttals to Arguments For or Against Measures (EC 9167, 9317, 9160)
e-68	November 29, 2007	Certified List of Candidates Federal & State Offices (EC 8148)
e-67 e-57	November 30, 2007 to December 10, 2007	10-Day Public Inspection Period (EC 9190, 9295, 9380, 9509)
e-60	December 7, 2007	Issue 60-Day Ballots to Military and Overseas Voters (EC 3103)
e-57 e-14	December 10, 2007 to January 22, 2008	Statement of Write-in Candidacy Period (EC 8601)
e-45	December 22, 2008*	State Ballot Pamphlets Available (EC 9096)
e-40 e-21	December 27, 2007 to January 15, 2008	State Ballot Pamphlet Mailings (EC 9094)

e-40 e-10	December 27, 2007 to January 26, 2008*	Counties Mail Sample Ballots (EC 9094, 13303, 13304)
e-29	January 7, 2008	Combined Semi-Annual and Pre-Election Campaign Disclosure Statement Due (GC84200.5)
e-29 e-7	January 7, 2008 to January 29, 2008	Absentee Ballot Issuance (EC 3001, 3003)
e-15	January 22, 2008	Close of Registration (EC 2107)
e-14 e-7	January 22, 2008 to January 29, 2008	New Resident Registration Period (EC 332, 3400)
e-14 e-7	January 22, 2008 to January 29, 2008	New Citizen Registration Period (EC 331, 3500, 3501)
e-12	January 24, 2008	2 nd Pre-Election Campaign Disclosure Statement Due (GC 84200.5)
e-11	January 25, 2008	Begin Processing of Absentee Ballots (EC 15101b)
e-10	January 26, 2008*	Publish Notice of Central Counting Place (EC 12109)
e-7	January 29, 2008	Publish Notice of Absentee Processing; Publish Notice of Polls and Officers; Publish List of Municipal Nominees (EC 12105-12108) (GC 6061)
e-7	January 29, 2008	Vote Count Program to SOS (EC 15001)
e-6 e-1	January 30, 2008 to February 4, 2008	Absentee Ballot Issuance - Late Conditions Only (EC 3021)
e-0	February 5, 2008	Election Day (EC 1001)
e+1	February 6, 2008	Post Election Reconciliation
e+2	February 7, 2008	Begin Official Canvass (EC 15301, 15372)
e+28	March 4, 2008	Last day to Complete Official Canvass (EC 15301, 15372)
e+35	March 11, 2008	Transmit Statement of the Vote to Secretary of State (EC 15375)
e+177	July 31, 2008	Semi-Annual Campaign Disclosure Statement Due (GC 84200)

For a detailed explanation of each item outlined above, see pages 5 thru 11.

DETAILED CALENDAR

* - Deadline falls on a Saturday, Sunday or Holiday. Filing date moves to next business day.

SEPTEMBER 8, 2007* TO OCTOBER 8, 2008

ANNOUNCEMENT OF SELECTED PRESIDENTIAL CANDIDATES

During this period, the SOS will announce and publicize the list of names of those persons affiliated with parties qualified to appear on the February 2008 ballot.

SEPTEMBER 10, 2007

GOVERNOR'S PROCLAMATION

By this date, the Governor shall issue a proclamation calling the primary election and transmit a copy to the Board of Supervisors of each county. The proclamation shall state the time of the election and the offices to be filled. The Secretary of State will send an informational copy to each county election official.

SEPTEMBER 23, 2007*

DECLINED TO STATE VOTERS PARTICIPATION NOTICE

Last day for political party to notify the SOS that it has adopted a rule that authorizes a person who has declined to state a party affiliation to vote the ballot of that party in the primary election.

OCTOBER 3, 2007

FILE RESOLUTIONS AND NOTICE OF BOUNDARIES

The last day for districts to file Resolutions requesting consolidation and submit a map showing the boundaries of the district and the boundaries of the divisions of the district

OCTOBER 8, 2007

PUBLISH NOTICE OF ELECTION

On or before this date, the County Elections Official will publish a Notice of Election and general Press Release containing detailed information regarding the election. This Notice shall be published once in a newspaper of general circulation.

▶ OCTOBER 15, 2007 TO NOVEMBER 9, 2007

NOMINATION AND DECLARATION OF CANDIDACY PERIOD

Between these dates candidates for local elective office must obtain and file the required nomination papers. During this period, any candidate who chooses to submit a Statement of Qualifications must do so at the same time they file their Declaration of Candidacy. Fees for Statements of Qualifications are found on page 20 of this handbook. No candidate may have their name placed on the ballot without completing a Declaration of Candidacy.

▶ NOVEMBER 10, 2007 TO NOVEMBER 19, 2007

PERIOD TO SUBMIT ARGUMENTS FOR OR AGAINST MEASURES

Between these dates, arguments for or against measures will be accepted for filing. Arguments must be properly titled, signed and submitted with the appropriate word limitation (250). All arguments will be compared to the elections code to determine conformity prior to filing.

▶ NOVEMBER 15, 2007

RANDOM ALPHA DRAWING

The Secretary of State shall conduct the random alpha drawing to determine the order in which the candidates names will appear on the ballot.

▶ NOVEMBER 20, 2007 TO NOVEMBER 29, 2007

PERIOD TO SUBMIT REBUTTALS TO ARGUMENTS FOR OR AGAINST MEASURES

Between these dates, Rebuttals to arguments for or against measures will be accepted. Rebuttals must be properly titled, signed and submitted with the appropriate word limitation (300). All rebuttals will be compared to the elections code to determine conformity prior to filing.

▶ NOVEMBER 29, 2007

CERTIFIED LIST OF CANDIDATES FROM SECRETARY OF STATE

The last day for the Secretary of State to prepare and send to each county a certified list by public office showing the name, party affiliation and ballot designation of every person who has received the nomination as a candidate for public office or who is otherwise entitled to receive votes within the county at the primary election.

▶NOVEMBER 30, 2007 TO DECEMBER 10, 2007

10 DAY PUBLIC EXAMINATION PERIOD

During this period, the public may inspect arguments, analyses, rebuttals and ballot material for measures filed. Documents will be on public display in the office of the Election Official. Any voter of the jurisdiction or the county elections official, may seek a writ of mandate or injunction requiring any or all of the materials to be amended or deleted.

▶DECEMBER 7, 2007

60 DAY SPECIAL ABSENTEE BALLOTS- MILITARY AND OVERSEAS VOTERS

This is the first day the county elections official may process applications for special absent voter's ballots. Ballots will be mailed to military registrants and voters who have requested absentee ballots due to living overseas.

▶DECEMBER 10, 2007 TO JANUARY 22, 2008

STATEMENT OF WRITE-IN CANDIDACY PERIOD

During this period, all write-in candidates (other than Presidential) must file their statements of write-in candidacy and nomination papers with the county elections official.

▶December 22, 2007*

STATE BALLOT PAMPHLETS AVAILABLE

By this day, the SOS shall furnish copies of the state ballot pamphlet to counties.

▶DECEMBER 27, 2007 TO JANUARY 15, 2008

STATE BALLOT PAMPHLET MAILINGS

Between these dates, the SOS shall mail a state ballot pamphlet to each household in the State.

▶DECEMBER 27, 2007 TO JANUARY 26, 2008*

COUNTIES MAIL SAMPLE BALLOTS

Between these dates, the county elections official shall mail sample ballot to each registered voter in the county.

▶JANUARY 7, 2008

COMBINED SEMI-ANNUAL AND PRE-ELECTION CAMPAIGN DISCLOSURE STATEMENT

By 5 p.m. on this date, all candidates that have controlled committees, must file their Form 460 with the county elections official. For detailed filing schedule, see page 26.

▶ JANUARY 7, 2008 TO JANUARY 29, 2008

ABSENTEE BALLOT ISSUANCE

Between these dates, any registered voter may apply to the county elections official for an absentee ballot. Voters with permanent absentee voter status or voters who reside in mail ballot precincts will have their ballots automatically sent to them on this date.

▶ JANUARY 22, 2008

CLOSE OF REGISTRATION

This is the LAST day anyone can register and vote in the Primary Election.

Note: No person shall be registered as a voter except by affidavit of registration. The affidavit shall be mailed or delivered to the county elections officials and shall set forth all of the facts required to be shown by this chapter. A properly executed registration shall be deemed effective upon receipt of the affidavit by the county elections official if any of the following apply:

1. the affidavit is postmarked on or before the 15th day prior to the election and received by mail.
2. the affidavit is submitted to the Department of Motor Vehicles or accepted by any other public agency designated as a voter registration agency pursuant to the National Voter Registration Act of 1993 on or before the 15th day prior to the election.
3. the affidavit is delivered to the county elections official by means other than those described above on or before the 15th day prior to the election.

▶ JANUARY 22, 2008 TO JANUARY 29, 2008

NEW RESIDENT AND NEW CITIZEN REGISTRATION

Period for new residents and new citizens to register and vote in the Primary Election.

▶ JANUARY 24, 2008

2nd PRE-ELECTION CAMPAIGN DISCLOSURE STATEMENT DUE

By 5 p.m. on this date, all candidates that have controlled committees, must file their Form 460 with the county elections official. For detailed filing schedule, see page 26.

▶ JANUARY 25, 2008

PROCESSING OF ABSENTEE BALLOTS

Date to begin processing of absentee ballots.

▶ JANUARY 26, 2008*

PUBLISH NOTICE OF CENTRAL COUNTING PLACE

Last day for the county elections official to publish the notice describing when and where all official ballots will be counted. This notice shall be published once in a newspaper of general circulation in the county.

▶ JANUARY 29, 2008

PUBLISH NOTICE OF ABSENTEE PROCESSING/ NOTICE OF POLLS AND OFFICERS

Last day for the county elections official to publish a notice of Absentee Processing and all polling places and poll workers serving the county on election day. This notice shall be published once in a newspaper of general circulation in the county.

▶ JANUARY 29, 2008

PUBLISH NOTICE OF MUNICIPAL NOMINEES

Last day for the county elections official to publish a list of the names of the nominees, in the order in which they appear on the ballot, and the respective offices for which they have been nominated. Publication shall be in the city, in a newspaper of general circulation.

▶ JANUARY 29, 2008

VOTE COUNT PROGRAM TO SOS

Last day for the county to submit the Vote Count Program to the SOS.

▶ JANUARY 30, 2008 TO FEBRUARY 4, 2008

ABSENTEE BALLOT - LATE CONDITIONS ONLY

Voters unable to go to the polls because of illness or disability or because they will be absent from their precinct on election day, may come to the Elections Division and receive an absentee ballot over the counter. Voters may designate, in writing, a representative to bring their absentee ballot to them. The voter may either personally or through an authorized representative, return the ballot to the Elections Division or to any polling place in the county. All ballots must be returned by 8 p.m. on election day in order to be counted.

► FEBRUARY 5, 2008

ELECTION DAY

Polls will open at 7 a.m. and will close at 8 p.m. After the close of the polls, a public terminal displaying unofficial results will be available in the office of the county elections official until such time as all precincts are done reporting. Results displayed on election night are UNOFFICIAL. Results are not final until the county elections official has completed the Official Canvass and has certified the results.

► FEBRUARY 6, 2008

POST ELECTION CLEAN UP AND RECONCILIATION

On this date, the Elections Division staff will perform the pre-canvass reconciliation procedures. This consists of logging in all materials returned from the polls (i.e., absentee ballots turned in at the polls, provisional ballots, indices, rosters, unused ballots, etc). All materials are organized and prepared for use at the Official Canvass.

► FEBRUARY 7, 2008

OFFICIAL CANVASS

Commencing at 9 a.m. and continuing for at least 6 hours per day until completed, the Elections Division staff will conduct the Official Canvass. This is the process by which the staff review all records from every voting precinct in the county to ensure that all votes cast are eligible and counted.

► MARCH 4, 2008

COMPLETION OF OFFICIAL CANVASS

By 5 p.m. on this day, the Elections Division staff must complete the Official Canvass and certify the results of the Primary Election. Following certification, the county elections official shall submit the results to the Board of Supervisors for adoption and to each governing body which requested consolidation. The county elections official shall make and deliver to each person elected or nominated, a Certificate of Election or Appointment.

► MARCH 11, 2008

LAST DAY TO TRANSMIT RESULTS TO SECRETARY OF STATE

No later than this date, the elections official shall send one copy of the Statement of the Vote to the Secretary of State.

● JULY 31, 2008

SEMI-ANNUAL CAMPAIGN DISCLOSURE STATEMENTS DUE

Last day to file semi-annual campaign statements. See page 26 for complete schedule and period covered by statement.

OFFICES SCHEDULED TO BE ON THE BALLOT

PARTISAN

JURISDICTION	OFFICES	ELECTED	TERM
Federal	President Democratic Republican American Independent Green Libertarian Peace & Freedom	Statewide	4 Years, commencing January 20, 2009 at Noon.

INCORPORATION

JURISDICTION	OFFICES	ELECTED	TERM
Town of Oakhurst	5 Members of City Council	At Large	2 Year Term or 4 Year Term Pursuant to Government Code Sections 57377-57379

QUALIFICATIONS

MEMBER OF CITY COUNCIL

TERM OF OFFICE

Elected officers serve a 2 or 4 year term in accordance with Government Code Sections 57377-57379.

QUALIFICATIONS

A candidate for this office must be a registered voter in the jurisdiction for which they are seeking office and otherwise qualified to vote for that office at the time the nomination papers are issued.

NOMINATION PETITION

Candidates are required to file a Nomination Petition containing at least 20 and no more than 30 signatures of registered voters. Nomination Petitions must be obtained and filed between the dates of **October 15, 2007 and November 9, 2007**. Each section of the petition shall be delivered to the County Elections Official of the county in which the signer(s) reside and vote.

DECLARATION OF CANDIDACY

All candidates for this office are required to file a Declaration of Candidacy between the dates of **October 15, 2007 and November 9, 2007**. The Declaration of Candidacy shall be completed in the office of the County Elections Official in the county where the candidate resides and is registered to vote.

STATEMENT OF QUALIFICATIONS (Optional)

Candidates for local non-partisan office may submit a Statement of Qualifications to be printed in the Voter Information portion of the Sample ballot. Statements must be filed at the same time as the Declaration of Candidacy. Statements may be withdrawn, but not changed, during the period for filing nomination papers and until 5 p.m. on the next working day after the close of the nomination period. Statements are confidential until the close of the nomination period or extended period and then become available for public inspection.

SUMMARY

DATES TO REMEMBER:

October 15 to November 9

October 15 to November 9

December 10 to January 22

Nomination and Declaration of Candidacy Period

File Statement of Qualifications**

Write-in Candidacy Period

SIGNATURE REQUIREMENTS:

____ Nomination Signatures

20 to 30 valid signatures

FEES:

____ Filing Fee (Non-Refundable)

\$25.00

Statement of Qualifications

\$415.00

** Statement of Qualifications must be filed in conjunction with the Declaration of Candidacy.

CANDIDATE'S STATEMENT OF QUALIFICATIONS GUIDELINES – LOCAL OFFICES (Optional)

Each candidate for local non-partisan office may prepare and submit a Statement of Qualifications on the form provided by the County Clerk-Recorder. The statement is designed to acquaint voters with a candidate's qualifications for the office that he/she is seeking. This statement is incorporated into the county sample ballot at the candidate's expense, and is mailed to each registered voter eligible to vote for that contest.

If you are submitting a Statement of Qualifications, you must have your statement typed and ready for submission when you Declare Candidacy.

▣▣▣▶ BOTH DOCUMENTS MUST BE FILED AT THE SAME TIME ◀▣▣▣

Your statement must be submitted on the form provided. Include your name, age, occupation and a 200 word description of your education, qualifications and experience.

RESTRICTION: the statement may not include your political party affiliation, nor make any reference to any membership or activity in partisan political organizations.

Statements may be withdrawn, but not changed, during the period for filing nomination papers and until 5 p.m. on the next working day after the close of the nomination period (November 12, 2007).

In accordance with Elections Code Section 13311, all statements shall remain **CONFIDENTIAL** until the close of the nomination period. Following the close of the nomination period, there is a ten-day public examination period, whereby statements may be reviewed and copies obtained for a fee.

During the ten-day public examination period, any voter of the affected jurisdiction may take legal action to challenge the contents of a statement pursuant to Elections Code Section 13314. In addition, Elections Code Section 18351 provides that any candidate who knowingly makes a false statement of a material fact in a statement of qualifications, with the intent to mislead the voters in connection with his/her campaign, is punishable by a fine not to exceed

\$1,000.00.

If you choose to file a Statement of Qualifications, you will be required to pay the estimated cost of printing (see page 20). Actual costs of the statement cannot be determined until the final printing bill is received. If the estimate is over the actual cost, the candidate will receive a refund. If the actual cost is more than estimated, the candidate will receive an invoice for the remaining amount due.

INSUFFICIENT NOMINEES: If a contest will not be placed on the ballot due to an insufficient number of nominees, the statement you submitted will not be printed and you will receive a refund of the fee paid. Please allow 1 to 2 weeks for receipt of your refund following the close of the nomination period.

HOW TO PREPARE YOUR STATEMENT

CONTENT

- ◆ Be accurate. Documents will be printed as submitted. SPELLING, PUNCTUATION, AND GRAMMATICAL ERRORS WILL NOT BE CORRECTED BY THE ELECTIONS DIVISION.
- ◆ Please TYPE your candidate statement. DO NOT USE ALL CAPS. Statements will be rejected if they are typed in all capital letters or if the statement is hard to read. Statements must be submitted on the form provided by the Elections Division. If you will be using a word processor to type your statement, you may attach a printed version of your statement to the form supplied by the County Clerk. The front of the form however, must still be completed.
- ◆ Double space your statement.
- ◆ Candidates for nonpartisan offices shall not include the party affiliation of the candidate nor membership or activity in partisan political organizations.
- ◆ Do not include your e-mail address or telephone number.
- ◆ No statement shall contain any demonstrably false, slanderous or libelous statements.
- ◆ Subheadings and deviations from the standardized heading will not be accepted.
- ◆ The "Occupation" field in the candidate's statement is not governed by the laws and regulations pertaining to ballot designations. Occupation may be different than your ballot designation.
- ◆ Submit original statement and 2 copies. In addition, if possible, please submit statement in electronic format (floppy disc).

SIZE

- ◆ Statements are limited to 200 words unless otherwise authorized.

FORMAT

- ◆ All text will be formatted flush left - no indents will be allowed, except for bullets.
- ◆ Statements are printed in uniform size, darkness and spacing.
- ◆ Bolding, CAPITALIZING, underlining, and centering text are not permitted. If the statement contains any bolding, capitalizing (other than abbreviations or acronyms), underlining, and centering of text, the text will be converted to normal text without these attributes.
- ◆ Notwithstanding the above guidelines, nothing shall be deemed to make any statement or author of the statement free or exempt from any civil or criminal action or penalty because of any false, slanderous, or libelous statements offered for printing.
- ◆ As required by Law, all statements will be printed in both English and Spanish.

WORD COUNT

- ◆ Punctuation is not counted.
- ◆ All geographical names shall be counted as one word, which includes all areas that have political boundaries with an elected or appointed board are considered geographic areas by this office. (Example: City and County of Madera = 1 word).
- ◆ Each abbreviation for a word, phrase, or expression, shall be counted as one word.
- ◆ Hyphenated words that appear in any generally available dictionary, published in the US at any time within the 10 calendar years immediately preceding the election for which the words are counted, shall be considered as one word. Each part of all other hyphenated words shall be counted as a separate word.
- ◆ Dates consisting of a combination of words and digits shall be counted as two words. Dates consisting only of a combination of digits shall be counted as one word.
- ◆ Any number consisting of a digit or digits shall be considered as one word. Any number that is spelled, shall be considered as a separate word. "100" shall be counted as one word, whereas "one hundred" shall be counted as two words.

Pricing

The following cost has been estimated for the printing of a Candidate's Statement of Qualifications in the sample ballot. Said costs are due upon filing and are payable to the County Clerk-Recorder.

JURISDICTION	VOTED UPON	ESTIMATED COST
Town of Oakhurst	At Large	\$415.00

PAYMENT: The statement may be paid for by check made payable to the County Clerk or cash if the candidate is using personal funds and will not be reimbursed through the committee. The fee shall be paid at the time the candidate files his/her Declaration of Candidacy.

WITHDRAWAL: Statements may be withdrawn but not changed. To withdraw your statement you must complete the Statement of Withdrawal located on the original document on file in the County Clerk's office by no later than 5:00 p.m.

WHAT IS CAMPAIGN DISCLOSURE?

Campaign Disclosure is the method by which candidates file written documentation to outline their campaign contributions and expenditures to the public. All candidates for public office are required to file campaign disclosure statements. The type of statement you will need to file depends on the amount of contributions and expenditures you plan to make during your candidacy/incumbency.

The following is a summary of the guidelines to help you:

If you **do not plan on raising or spending more than \$1,000** for your campaign, and you are not going to form a controlled committee, you may file a one time statement that will satisfy your filing requirements for an entire calendar year. **That form is the Short Form 470.**

The Form 470 is filed by a candidate with his/her Declaration of Candidacy. Once filed, no additional campaign statements need be filed for that calendar year as long as total contributions received remains less than \$1,000 and total expenditures made remains less than \$1,000. If by some chance, you should exceed the \$1,000 threshold, you will need to file a Form 470 Supplement and follow the procedures as shown below. If you are elected to the office sought, you will be required to file some form of campaign disclosure for each year that you are in office.

If you **do plan on raising and spending more than \$1,000** for your campaign, you will need to organize a recipient committee and maintain detailed records to disclose your contributions and expenditures. To do this, follow the steps below:

1. Complete a Form 501 and file it with the County Clerk-Recorder.
2. Complete a Form 410 and file it with the Secretary of State and County Clerk-Recorder.
3. Complete and file a Form 460 at every reporting period before and after the election until you decide to terminate your committee. See filing schedule on page 26.
4. To terminate your committee, complete and file a Form 410 and Form 460 and file them with the Secretary of State and the County Clerk-Recorder.

A detailed description of each form can be found on pages 23-25. A copy of each form described in this section has been provided in your candidate packet. Please review all forms to familiarize yourself with these documents. You have been provided with forms to cover your initial filing requirements only. Additional forms can be obtained at the County Clerk's office or by visiting the FPPC's website @ www.fppc.ca.gov.

HOW DO I KNOW WHICH FORMS TO FILE?

FORM 501 - CANDIDATE INTENTION STATEMENT

A candidate for state or local office must file this form prior to solicitation or receipt of any contribution, or expenditure of any personal funds used for the election. You must file a separate Form 501 for each election, including re-election to the same office. State candidates please read Form 501 guidelines regarding voluntary expenditure limits.

Exception: this form is not required if you will not solicit or receive contributions from other persons and the only expenditures will be from your personal funds used for the filing fee and/or statement of qualifications in the sample ballot.

File the Form 501 with the County Clerk-Recorder. The form is considered filed the date it is postmarked or hand delivered.

FORM 410 - STATEMENT OF ORGANIZATION RECIPIENT COMMITTEE

A recipient committee is any individual (including an officeholder or a candidate), group of individuals, organization, or any other entity that receives contributions totaling \$1,000 or more during a calendar year. The term "contribution" includes monetary payments, loans and non-monetary goods or services.

The personal funds of a candidate or officeholder used in connection with seeking or holding elective office are contributions and are counted toward qualifying as a recipient committee. However, personal funds used to pay a filing fee or for the statement of qualifications, are not counted toward the \$1,000 threshold.

You must file the Form 410 within 10 days of receiving \$1,000 in contributions. The date this form is postmarked is the date it is considered filed. A recipient committee qualifying during the 16 days prior to an election in which it must file pre-election statements must file a Form 410 or the information required on a Form 410 by telegram or personal delivery within 24 hours of qualification with the County Clerk-Recorder. The Form 410 must also be filed with the Secretary of State within 10 days.

If you amend your committee in any way, you must file an amendment Form 410 within 10 days from the date of the change, and file it with the Secretary of State and the County Clerk-Recorder. If during the 16 days prior to the election, a change occurs in the name of the committee, the treasurer or other principal officers, or the controlling candidate, an amendment must be filed with the County Clerk-Recorder within 24 hours of the change. The amendment must be sent by fax, telegram or personal delivery. This amendment must also be filed with the Secretary of State within 10 days.

All recipient committee must file disclosure statements until the termination requirements are met and the Form 410 Termination has been filed.

FORM 460 - RECIPIENT COMMITTEE CAMPAIGN STATEMENT

This form is for use by ALL candidates who have filed a Form 410. You will need to complete and file a Form 460 at all of the following reporting periods during your candidacy:

- ◇ Pre-election Statement
- ◇ Semi-annual Statement

The Form 460 must continue to be filed until such time as you disburse all funds and file a Form 410 Termination Statement.

FORM 470 - OFFICEHOLDER AND CANDIDATE CAMPAIGN STATEMENT SHORT FORM

The Form 470 is for use by officeholders and candidates who do not have a controlled committee and do not anticipate receiving contributions or making expenditures totaling \$1,000 in a calendar year.

Filing fees and the fee for a statement of qualifications are not counted towards the \$1,000 threshold. If a Form 470 is filed with the Declaration of Candidacy, on or

before the filing deadline for the first campaign statement required for the current calendar year, no additional campaign statements will be required. However, if during your campaign, your status changes and you do exceed the \$1,000 threshold, you will need to file a Form 470 Supplement.

The Form 470 Supplement must be completed and sent within 48 hours of receiving contributions or making expenditures totaling \$1,000 or more. The notice must be sent by telegram, guaranteed overnight service or fax. Regular mail may not be used. File the Form 470 Supplement with the County Clerk-Recorder and each candidate seeking the same office.

CAMPAIGN DISCLOSURE FILING SCHEDULE

This schedule reflects local candidate filings only. For state offices, visit www.fppc.ca.gov

FILING DEADLINE	STATEMENT TYPE	PERIOD COVERED	DELIVERY METHOD
January 7, 2008	Semi-Annual and/or 1 st Pre-Election	7/1/07 - 12/31/07	✧ Personal ✧ 1st Class Mail
January 24, 2008	Pre-Election	1/1/08 - 1/19/08	✧ Personal ✧ 1st Class Mail
Within 24 Hours	Late Contributions and Independent Expenditures of \$1,000 or More	1/20/08 - 2/4/08	✧ Personal ✧ Telegram ✧ Guaranteed Overnight ✧ Fax
July 31, 2008	Semi-Annual	1/20/08 - 6/30/08	✧ Personal ✧ 1st Class Mail

The period covered by any statement begins on the day after the closing date of the last statement filed, or January 1, if no previous statement has been filed.

NOTICE: Candidates with organized committees are required to file a Form 460 at each of the above filing periods. You will not be sent any further notification of the filing periods or due dates. In order to avoid penalties and fines, you must file each statement by the deadlines shown.

A controlled committee of a candidate may not make an independent expenditure to support or oppose another candidate.

If independent expenditures of \$1,000 or more are made in connection with the election, call the FPPC for information on filing special reports.

All statements are public documents.

REGISTRATION AND ELECTION DATA:

Confidential Voter File

Pursuant to Elections Code Section 2187(g), 2188, and 2194, voter registration information is available to persons or groups for election, scholarly, journalistic, political purposes, or governmental purposes, as determined by the Secretary of State. Each written request to view, purchase or use voter registration information must be signed by the candidate.

Permissible Usage

The California Code of Regulations, Division 7, Article 1, Section 19003, specifies permissible uses for any data obtained from voter registration files.

Permissible usage includes, but is not limited to:

- ◆ Using registration information for purposes of communicating with others in connection with any election;
- ◆ Sending communications, including but not limited to, mailings which campaign for or against any candidate or ballot measure in any election;
- ◆ Sending communications, including but not limited to, mailings by or in behalf of any political party; of candidates, elections, political party developments and related matters;
- ◆ Sending communications, including but not limited to, mailings, incidental to the circulation or support of, or opposition to any recall, initiative, or referendum petition;
- ◆ Sending of newsletters or bulletins by any elected public official, political party or candidate for public office;
- ◆ Conducting any survey of voters in connection with any election campaign;
- ◆ Conducting any survey of opinions of voters by any government agency, political party, elected official or political candidate for election or governmental purposes;
- ◆ Conducting an audit of voter registration lists for the purposes of detecting voter registration fraud;
- ◆ Soliciting contributions or services as part of any election campaign on behalf of any candidate for public office or any political party or in support of or opposition to any ballot measure;
- ◆ Any official use by any local, state, or federal government agency.



Prohibited Usage

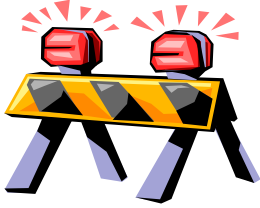
Prohibited usage includes:

- ◆ Any communication or other use solely or partially for any commercial purpose;
- ◆ Solicitation of contributions or services for any purpose other than on behalf of a candidate or political party or in support of or opposition of a ballot measure.
- ◆ Conducting any survey of opinions of voters other than those permitted by Section 19003.

California Elections Code Section 18109 states:

“(a) it is a misdemeanor for any person in possession of information obtained pursuant to Article 5 (commencing with Section 2180) of Chapter 2 of Division 2, or Section 6254.4 of the Government Code, knowingly to use or permit the use of all or any part of that information for any purpose other than as permitted by law.

(b) it is a misdemeanor for any person knowingly to acquire possession or use of voter registration information referred to in subdivision (a) without first complying with Section 2188.”



POLITICAL SIGNS

Outdoor Political Advertising – State Law

Section 5405.3 of the State Outdoor Advertising Act (Business & Professions Code) authorizes the placing of “temporary political signs” separate and apart from the normal outdoor advertising controls. No political sign may be placed within the right-of-way of any highway or within 660 feet of the edge of and visible from the right-of-way of a landscaped freeway.

Temporary political signs are those that meet the following criteria:

- ◆ Encourages a particular vote in a scheduled election;
- ◆ Is placed not sooner than 90 days prior to the scheduled election and is removed within 10 days after the election;
- ◆ Is no larger than 32 square feet;
- ◆ Has had a “Statement of Responsibility” filed with the State Department of Transportation.

The law directs the Department of Transportation to remove signs that do not comply with the regulations before an election and to bill the responsible party for removal costs after the election.

Penal Code Sections 556, 556.1, and 556.3 provide that it is a misdemeanor for any person to place sign to advertise on public or private property (without consent); and that it shall be considered public nuisance.

Outdoor Political Advertising – Madera County Code

Section 18.90.040 of Chapter 18.90 of Title 18 of the Madera County Code states that “No sign shall be placed upon any public property, including sidewalks, crosswalks, roads, curbs, lamp posts, hydrants, trees, utility poles, buildings, fences, and rights-of-way of any type, except such legal notices which are authorized by law to be so located. No sign shall project over any public property right-of-way.” This ordinance, number 525C, was enacted in April, 1994.



ELECTIONEERING ON ELECTION DAY

100' Rule

Pursuant to Elections Code Section 18370, no person on Election Day shall, within 100 feet of a polling place:

- ◆ Circulate an initiative, referendum, recall or nomination petition or any other petition;
- ◆ Solicit a vote or speak to a voter on the subject of marking his/her ballot;
- ◆ Place a sign relating to voters' qualifications or speak to a voter on the subject of his/her qualifications except as provided in section 14240;
- ◆ Do any electioneering. This includes wearing buttons, T-shirts, stickers, etc., that promote a candidate or issue on the ballot.
- ◆ Photograph, videotape, or otherwise record a voter entering or exiting a polling place.

As used in this section "100 feet from a polling place" shall mean a distance of 100 feet from the room or rooms in which voters are signing the roster and casting ballots.

Elections Code Section 18541 provides that any person who violates the above provisions is punishable by imprisonment in county jail for not more than 12 months or state prison. Any person who conspires to violate this section is guilty of a felony.



POLL WATCHING

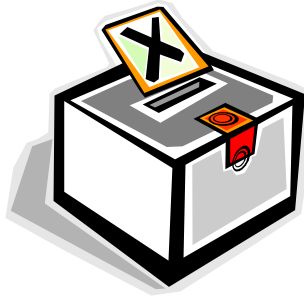
Poll watchers are allowed at the polling place as long as they obey the law and election procedures. Persons observing the polls may:

- ◆ Inspect the Roster of Voters. Any such inspection, however, must be done without impeding, interfering, or interrupting the normal processing of voters.
- ◆ Inspect the Street Index which is updated hourly by poll workers reflecting which voters have voted. This list may not be removed by anyone other than the poll workers.
- ◆ Observe all activities at the polling place, including activities after the polls close, providing they do not interfere with the normal closing procedures.



EXIT POLLING

The Secretary of State and Attorney General have reviewed the Electioneering provisions and have determined that these provisions do not apply to the Press and Media conducting "Exit Polls". However, no one may interfere with the conduct of the election. News media are instructed to remain at least 25' from the entrance to the polls. The media may take pictures or run a television camera inside the polling place provided they respect the voters' privacy and do not interfere with voting. They may not speak to voters regarding how they are voting within 25' of the entrance to the polls.



ELECTION NIGHT RESULTS

All ballots are tabulated in the office of the County Clerk-Recorder, located at:
200 W. 4th Street , Madera

Unofficial results are posted on our website as they become available. Please visit:
www.madera-county.com

Absentee Ballot results are released after the polls close at 8:00 p.m.



Results are also available by phone. The numbers to call are:
559-675-7720
559-675-7721
559-675-7724
or toll free 1-800-435-0509

Results on election night are not provided in a precinct by precinct format

All results on election night are **UNOFFICIAL**. The official results will not be certified until the completion of the official canvass.



THE OFFICIAL CANVASS

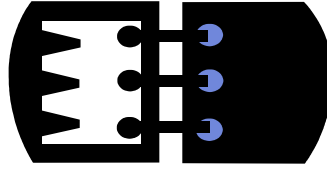
Results on election day are **UNOFFICIAL**. No result is final until the County Clerk-Recorder has completed the Official Canvass and has Certified the Results.

The Official Canvass is the process of reconciling all records from the polls and accounting for all ballots, which includes, unused precinct ballots, spoiled ballots, absentee ballots dropped off at the polls, and provisional ballots.

The Official Canvass will commence on Thursday, February 7th and shall continue daily, excluding weekends and holidays, for no less than 6 hours per day, until completed. The County Clerk-Recorder staff has 28 days to complete the Official Canvass.

Totals will not be updated during the canvass.

Upon completion of the Official Canvass, the County Clerk-Recorder shall update all totals and produce a Certification of Results and Statement of the Vote.



RESOURCES

Elections Division
200 W. 4th Street, Madera CA 93637
559-675-7720 or 800-435-0509
55-675-7870 fax
www.madera-county.com

Fair Political Practices Commission
428 J Street, Room 450
or
PO Box 807, Sacramento CA 95814
866-275-3772
916-322-3711 fax
www.fppc.ca.gov

Secretary of State - Elections Division
1500 11th Street, 5th Floor, Sacramento CA 95814
916-657-2166
916-653-3214 fax
www.ss.ca.gov

Secretary of State - Political Reform Division
1500 11th Street, Room 495, Sacramento CA 95814
916-653-6224
www.ss.ca.gov/prd/prd/htm



CANDIDATE CHECKLIST

Listed below is a description of the various mandatory and optional forms to be filed for candidacy in the February 5, 2008 Primary Election. It is the obligation of the candidate to ensure that filing requirements and deadlines have been met. All candidates are urged to file the required documents as early as possible to avoid a last minute rush, confusion, or misunderstanding.

✓	DOCUMENT	APPLIES TO	FILING PERIOD
	Nomination Petition and Declaration of Candidacy	All Candidates	October 15 to November 9, 2007
	Candidate's Statement of Qualifications	Optional All Candidates	Must be filed and paid for at the same time the Declaration of Candidacy is filed
	Campaign Disclosure Statements (Form 470 or 460)	All Candidates	See Filing Schedule on page 26.
	Code of Fair Campaign Practices	Optional All Candidates	File with Declaration of Candidacy
	Statement of Economic Interests Form 700	All Candidates	November 9, 2007