

How to Obtain a Permit To Operate An Ice Cream Truck



**Madera County
Environmental Health Department
2037 W. Cleveland Ave
Madera CA 93637
(559) 675-7823 Fax (559) 675-7919**

How to Obtain a Permit to Operate an Ice Cream Truck

Step 1 - Application and Fees

Complete the health application form and submit to this office with the commissary form. You must also bring your DMV registration for the vehicle.

Commissary Form. The Mobile Food Facility must operate out of an approved commissary and shall report there at least once daily for cleaning & service operations and to store left over food products. No food products or supplies may be stored at your personal residence. The owner/operator of the commissary must sign this form in the appropriate place and check the facilities you are using. Incomplete applications will be rejected.

Fees. Submit your applications and fees to Madera County Environmental Health Services Department, 2037 W. Cleveland Ave, Madera, CA. The health permit fee is to be paid yearly. The annual health permit fee is paid at the time you open and expires December 31 of every year you are in operation. If you start your business between July and December, your permit fee may be prorated. However, each January you will pay the full annual permit fee.

Step 2 - Inspection

Inspections are by appointment only. Please contact this office at (559)675-7823 for an appointment. The inspection will determine compliance with the California Retail Food Code (CalCode). The truck must pass inspection in order to obtain a health permit.

Step 3 - Health Permit

Once vehicle passes inspection, you will be issued a health permit and decal. (See sample below) The decal is to be placed in a visible location on your vehicle. Your health permit must be maintained on the vehicle at all times. Your health permit specifies what food items are approved for sale. Food prepared or stored at home is prohibited. Your health permit will expire on December 31 of that year.

**YEAR
MADERA
COUNTY**

**Environmental Health
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Step 4 - Business License / Peddler's License

If you plan to operate in the county area you will need a business/peddler's license from the Madera County. If you plan to operate in an incorporated area, such as the City of Madera or Chowchilla, you may need a Business/Peddler's License. Check with the city you plan to operate in to find out what their requirements are.

Step 5 - Permit Renewals

Your vehicle must pass inspection in order to renew your permit. You will receive information in the mail regarding the procedure to renew your permit. It is important that the mailing address and contact information is current on the application.