



CIVIL SERVICE COMMISSION
COUNTY OF MADERA
ANNOUNCEMENT OF EXAMINATION

AGRICULTURAL AND STANDARDS INSPECTOR II/III

Level II: Up to: \$3591/Month D.O.Q.

Level III: Up to: \$3967/Month D.O.Q.

***Proficiency in Spanish as well as English is highly desirable and may qualify an incumbent for bilingual premium pay. Preference may be given for those who are proficient in Spanish as well as English.**

POSITION:

Essential

Functions:

Make inspections and enforce provisions of the California Code of Regulations, California Food and Agricultural Code, and the California Business and Professions Code relating to pest control and the inspection, standardization, and quarantine of agricultural products.

Make inspections, enforce standards, and test weighing and measuring devices and the weights, volumes, and quality of packaged goods and commodities.

Perform specialized assignments.

Provide work direction and training for other staff.

APPLICATION:

Apply:

Department of Human Resources

Madera County Government Center, 4th Floor

200 W. 4th Street, Madera, California 93637

Phone: (559) 675-7705 or TDD Telephone: (559) 675-8970

24-Hour Job Line: (559) 675-7697; Website: www.madera-county.com

FINAL FILING DATE: CONTINUOUS (Official applications must be received by 5:00 P.M. on the final filing date. Postmarks not accepted. Faxed application materials may be accepted under certain circumstances and with prior authorization of the Department of Human Resources. Application materials authorized to be received by facsimile will require that the applicant submit an application with original signature prior to the date of the examination.)

****Those applicants claiming veteran's preference must submit a copy of their DD-214 form along with the application. No military preference information will be accepted after the final filing date.*** Candidates who attain ranking on an eligible list and are involuntarily called to active duty may be considered for eligibility reinstatement upon their return. For additional information, please contact the Department of Human Resources.

PHYSICAL:

As a condition of employment with the County of Madera, a candidate must pass an employment medical examination, and review of medical history given by the County Health Department and/or health care professional designated by the County.

EXAMINATION PROCESS:

A qualifications appraisal for the purpose of appraising the candidate's education, experience, and personal qualifications will be scheduled for those candidates who meet the minimum qualifications, and may be administered either by a written examination, oral interview, evaluation of education and experience, or any combination of qualifications appraisal determined by the Department of Human Resources to be appropriate. The Civil Service Commission may limit the number of qualified applicants eligible to participate in the examination process. If two or more candidates have the same total final grade on an examination, they may be ranked in order of their scores in that portion of the examination which has the greatest weight. In case this fails to break the tie, they may be ranked in the order of filing applications. ****Note: you will be required to submit verification of your identity and citizenship or legal right to work in the United States at the time of and as a condition of an offer of employment.***

The Department of Human Resources will make reasonable accommodation in the examination process for disabled applicants. If you have special needs, please indicate such on your application.

Madera County does not discriminate on the basis of race, religious creed, color, national origin, ancestry, disability, medical condition, marital status, sexual orientation, sex, or age, in any of its programs or activities.

EQUAL OPPORTUNITY EMPLOYER

Level II QUALIFICATIONS:

- Knowledge of: Pertinent State and Federal laws and regulations related to the inspection, standardization, and quarantine of agriculture products.
Pertinent State and Federal laws and regulations related to the inspection and standardization of weights and measures, net containers, and public weighmasters.
Law enforcement powers, procedures, and policies of the Office of Agricultural Commissioner and Sealer of Weights and Measures.
Proper inspection methods and procedures.
Methods of treating and controlling plant pests and diseases.
Basic statistical testing techniques.
Principles of training.
- Skill to: Operate modern office equipment including computer equipment.
Operate a motor vehicle safely.
- Ability to: Learn proper inspection methods and procedures.
Learn basic statistical testing techniques.
Prepare and maintain records and reports.
Assist with gathering and maintaining information concerning County crops.
Interpret and enforce agriculture standards, laws, and regulations and weights and measures laws, standards, and regulations.
Impartially investigate complaints of short weighs, deception, and fraud.
Provide training for other staff.
Gather and maintain information concerning County crops.
Communicate clearly and concisely, both orally and in writing.
Establish, maintain, and foster positive and harmonious working relationships with those contacted in the course of work.

EXPERIENCE AND TRAINING GUIDELINES:

Any combination equivalent to experience and training that would provide the required knowledge, skills, and abilities would be qualifying. A typical way to obtain the knowledge, skills, and abilities would be:

*TWO YEARS OF WORK EXPERIENCE COMPARABLE TO THAT OF AN AGRICULTURAL AND STANDARDS INSPECTOR I WITH MADERA COUNTY; **AND** EQUIVALENT TO A BACHELOR'S DEGREE FROM AN ACCREDITED COLLEGE OR UNIVERSITY WITH MAJOR COURSE WORK IN BIOLOGICAL OR AGRICULTURAL SCIENCE OR A RELATED FIELD; **AND** POSSESSION OF A VALID STATE INSPECTION LICENSE IN AT LEAST FIVE OF THE EIGHT FIELDS OF AGRICULTURAL AND WEIGHTS AND MEASURES INSPECTION WORK, INCLUDING: PESTICIDE REGULATION, PEST PREVENTION AND PLANT REGULATION, WEIGHT VERIFICATION, INVESTIGATION AND ENVIRONMENTAL MONITORING, AND INSPECTOR'S OPTION (ONE OF THE REMAINING FOUR); **AND** POSSESSION OF, OR ABILITY TO OBTAIN, A VALID CLASS 'C' DRIVER'S LICENSE, ISSUED BY THE CALIFORNIA DEPARTMENT OF MOTOR VEHICLES.*

Level III QUALIFICATIONS:

In addition to the qualifications for an Agricultural and Standards Inspector II:

- Knowledge of: Methods and procedures for directing the work assignments and training of other staff.
- Ability to: Provide work direction and train other staff.
Perform specialized work assignments.

EXPERIENCE AND TRAINING GUIDELINES:

Any combination equivalent to experience and training that would provide the required knowledge, skills, and abilities would be qualifying. A typical way to obtain the knowledge, skills, and abilities would be:

*THREE YEARS OF TECHNICAL AGRICULTURAL INSPECTION AND WEIGHTS AND MEASURES ENFORCEMENT WORK, INCLUDING AT LEAST ONE COMPARABLE TO THAT OF AN AGRICULTURAL AND STANDARDS INSPECTOR II WITH MADERA COUNTY; **AND** EQUIVALENT TO A BACHELOR'S DEGREE FROM AN ACCREDITED COLLEGE OR UNIVERSITY WITH MAJOR COURSE WORK IN BIOLOGICAL OR AGRICULTURAL SCIENCE OR A RELATED FIELD; **AND** POSSESSION OF A VALID STATE INSPECTION LICENSE IN AT LEAST SEVEN OF THE EIGHT FIELDS OF AGRICULTURAL AND WEIGHTS AND MEASURES INSPECTION WORK, INCLUDING THOSE REQUIRED AS AN AGRICULTURAL AND STANDARDS INSPECTOR II WITH MADERA COUNTY; **AND** POSSESSION OF, OR ABILITY TO OBTAIN, A VALID CLASS 'C' DRIVER'S LICENSE, ISSUED BY THE CALIFORNIA DEPARTMENT OF MOTOR VEHICLES.*

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All Levels SPECIAL REQUIREMENTS:

Essential duties may require the following physical skills and work environment:

Ability to sit, stand, walk, kneel, crouch, stoop, squat, crawl, twist, climb, and lift 50 lbs.; exposure to cold, heat, noise, outdoors, chemicals, explosive materials, mechanical hazards, and electrical hazards; ability to travel to different sites and locations.

For additional information, the full job description is available for review by contacting the Human Resources Department at (559) 675-7705 or by visiting www.madera-county.com.

BENEFITS:

Benefits of employment with the County of Madera include 13 paid holidays per year; 1 sick leave day per month (unlimited accrual); 2 weeks paid vacation after 1 year, vacation accrual increasing thereafter with years of service (45 days maximum accrual); membership in the Public Employees' Retirement System (PERS); County participates in the Public Employees' Retirement System Health Benefit Program and for certain selected health plans, the County pays 100% of health insurance premium for employee and 50% for either two-party or dependent coverage; additional salary increases after 10, 15, and 20 years of service.

Agricultural and Standards Inspector II/III

April 20, 2007
(07-045)

THE PROVISIONS OF THIS JOB BULLETIN DO NOT CONSTITUTE AN EXPRESSED OR IMPLIED CONTRACT. THE COUNTY OF MADERA RESERVES THE RIGHT TO MAKE NECESSARY MODIFICATIONS TO THE EXAMINATION PLAN. SUCH REVISIONS WILL BE IN ACCORDANCE WITH COUNTY CIVIL SERVICE STANDARDS. QUESTIONS REGARDING THIS ANNOUNCEMENT MAY BE DIRECTED TO THE MADERA COUNTY DEPARTMENT OF HUMAN RESOURCES.