



CIVIL SERVICE COMMISSION
COUNTY OF MADERA
ANNOUNCEMENT OF EXAMINATION

LICENSED MENTAL HEALTH CLINICIAN
\$4535 - \$4762 - \$5000 - \$5250 - \$5513/Month

POSITION:

Essential

Functions: Provides professional mental health services.
Provides clinical and casework services, and counseling and treatment for mentally and emotionally disturbed clients and their families.

APPLICATION:

Apply: Department of Human Resources, 4th Floor
200 West 4th Street, Madera, California 93637
Phone: (559) 675-7705 or TDD Telephone: (559) 675-8970
24-Hour Job Line: (559) 675-7697
Website: www.madera-county.com

FINAL FILING DATE: CONTINUOUS (Faxed application materials may be accepted under certain circumstances and with prior authorization of the Department of Human Resources. Application materials authorized to be received by facsimile will require that the applicant submit an application with original signature prior to the date of the examination.) ****Those applicants claiming veteran's preference must submit a copy of their DD-214 form along with the application. No military preference information will be accepted after the final filing date.*** Candidates who attain ranking on an eligible list and are involuntarily called to active duty may be considered for eligibility reinstatement upon their return. For additional information, please contact the Department of Human Resources.

PHYSICAL:

As a condition of employment with the County of Madera, a candidate must pass an employment medical examination, and review of medical history given by the County Health Department and/or health care professional designated by the County.

EXAMINATION PROCESS:

A qualifications appraisal for the purpose of appraising the candidate's education, experience, and personal qualifications will be scheduled for those candidates who meet the minimum qualifications, and may be administered either by a written examination, oral interview, evaluation of education and experience, or any combination of qualifications appraisal determined by the Department of Human Resources to be appropriate. The Civil Service Commission may limit the number of qualified applicants eligible to participate in the examination process. If two or more candidates have the same total final grade on an examination, they may be ranked in order of their scores in that portion of the examination which has the greatest weight. In case this fails to break the tie, they may be ranked in the order of filing applications. ****Note: you will be required to submit verification of your identity and citizenship or legal right to work in the United States at the time of and as a condition of an offer of employment.***

The Department of Human Resources will make reasonable accommodation in the examination process for disabled applicants. If you have special needs, please indicate such on your application.

Madera County does not discriminate on the basis of race, religious creed, color, national origin, ancestry, disability, medical condition, marital status, sexual orientation, sex, or age, in any of its programs or activities.

EQUAL OPPORTUNITY EMPLOYER

QUALIFICATIONS:

- Knowledge of: Principles, procedures, techniques, trends of clinical and casework services, counseling, and treatment.
Social aspects and characteristics of mental and emotional disturbances.
Principles of mental health education.
Theories and causes of substance abuse.
A wide variety of therapeutic and treatment approaches for persons with mental and emotional problems.
Scope, availability, and activities of community resources, including other mental health and social service agencies.
Current trends in mental hygiene, mental health, public health, and social services, including State and Federal programs in these areas.
- Skill to: Operate a motor vehicle safely.
- Ability to: Develop and maintain the confidence and cooperation of mentally and emotionally disturbed clients and families.
Perform skilled counseling.
Develop and implement treatment plans.
Maintain the confidentiality of client information.
Interact with clients in a therapeutic way.
Organize data, develop information, and prepare clear, concise, comprehensive records and reports.
Develop and maintain effective working relationships with the general public, co-workers, and those contacted during the course of work.

EXPERIENCE AND TRAINING GUIDELINES:

Any combination equivalent to experience and training that would provide the required knowledge, skills, and abilities would be qualifying. A typical way to obtain the knowledge, skills, and abilities would be:

GRADUATION FROM AN ACCREDITED GRADUATE SCHOOL WITH A MASTER'S DEGREE IN COUNSELING, SOCIAL WORK, PSYCHOLOGY, MARRIAGE AND FAMILY COUNSELING OR A CLOSELY RELATED FIELD; AND CURRENT LICENSE AS A CLINICAL SOCIAL WORKER OR MARRIAGE AND FAMILY THERAPIST ISSUED BY THE CALIFORNIA STATE BOARD OF BEHAVIORAL SCIENCE EXAMINERS; AND POSSESSION OF, OR ABILITY TO OBTAIN, AN APPROPRIATE, VALID CALIFORNIA DRIVER'S LICENSE.

SPECIAL REQUIREMENTS:

Essential duties may require the following physical skills and work environment:

Ability to sit, stand, walk, kneel, crouch, stoop, squat, twist, and lift 25lbs.; exposure to cold, heat, noise, outdoors, chemicals, and infectious disease; ability to travel to different sites and locations.

For additional information, the full job description is available for review by contacting the Human Resources Department at (559) 675-7705.

BENEFITS:

Benefits of employment with the County of Madera include 13 paid holidays per year; 1 sick leave day per month (unlimited accrual); 2 weeks paid vacation after 1 year, vacation accrual increasing thereafter with years of service (45 days maximum accrual); membership in the Public Employees' Retirement System (PERS); County participates in the Public Employees' Retirement System Health Benefit Program and for certain selected health plans, the County pays 100% of health insurance premium for employee and 50% for either two-party or dependent coverage; additional salary increases after 10, 15, and 20 years of service.

Licensed Mental Health Clinician-Continuous

December 3, 2007
(07-130)

THE PROVISIONS OF THIS JOB BULLETIN DO NOT CONSTITUTE AN EXPRESSED OR IMPLIED CONTRACT. THE COUNTY OF MADERA RESERVES THE RIGHT TO MAKE NECESSARY MODIFICATIONS TO THE EXAMINATION PLAN. SUCH REVISIONS WILL BE IN ACCORDANCE WITH COUNTY CIVIL SERVICE STANDARDS. QUESTIONS REGARDING THIS ANNOUNCEMENT MAY BE DIRECTED TO THE MADERA COUNTY DEPARTMENT OF HUMAN RESOURCES.