

**MADERA LAFCo  
APPLICATION**

**CITY ANNEXATION PETITION**

In an effort to expedite the filing of your application, you are requested to follow the steps and procedures below:

A. Pre-Zoning Requirement

LAFCo has adopted the policy that all proposals for annexations to cities shall not be considered for filing unless and until a certified copy of the final, pre-zoning decision of the affected city is filed with the Executive Officer of LAFCo. All pre-zoning proposals will be handled and processed by the Planning Director of the affected city. This initial step in the annexation procedure must be satisfied prior to submitting an application to LAFCo. The pre-zoning decision and the environmental declaration documents must accompany the LAFCo annexation application.

B. LAFCo Annexation Application

City Annexation Petition

This proposal is submitted pursuant to the California Government Code Section 56650, in petition form, is submitted by the undersigned, and it is requested that proceedings initiated be in accordance with this section.

**I. CONTENTS OF PETITION**

- a. State of nature of proposed city change - (Check the appropriate box).
  - 1. ( ) Annexation to City of
  - 2. ( ) Detachment from City of
  - 3. ( ) Municipal Reorganization for the City of
- b. State the name of the proposed organizational change.

- c. State the reason or reasons for the above proposed City change (be specific and explain your reasons), Example - requires City services.
- d. State whether this petition is initiated by
1. ( ) Owners of land for the proposed City change.
  2. ( ) Registered voters within the proposed area to be changed.
- e. Designate not to exceed three persons as chief petitioners, setting forth their names and mailing addresses, and telephone numbers, if so desired.
- 1.
  - 2.
  - 3.

## II BACKGROUND INFORMATION

- a. How do you qualify as a proponent of the proposed City change?
1. ( ) LANDOWNER PETITION -  
If landowner, state the percentage of land owned by you that is to be proposed as a City change \_\_\_\_\_%.
  2. ( ) REGISTERED VOTERS PETITION -  
A registered voters petition is considered an area with 12 or more registered voters, that reside within the area proposed as a City change.
  3. ( ) CITY PETITION BY RESOLUTION -  
If a City is the petitioner for a City change, a resolution from the City Council must accompany this application. Resolution contents shall be as prescribed in California Government Code 56700.

4. ( ) If the above paragraph (3) pertains to the applicant (application by resolution of local agency), the applicant shall submit a copy of the following to LAFCo with the application document:

- Plan for providing services as required and defined by California Government Code 56653.

- Notice of intention as indicated by California Government Code 56654(b).

b. State the number of acres or square miles concerning this application.

c. List the Assessor's Parcel Number and owner's names and addresses, for each parcel concerning this application.

_____	_____
_____	_____
_____	_____
_____	_____

d. What is the present use of the land area addressed in this application (e.g., open space, residential, agricultural, commercial)?

e. Is the area addressed in this application inhabited? If yes, indicate the approximate number for the following:

( ) YES ( ) NO

1. Resident population
2. Single family dwellings
3. Multi family dwellings
4. Other - business, factory, etc.

f. Within or adjacent to the area to be annexed, are there any?

Major highways

Rivers

Flood control

Channels

Irrigation channels

P.G.&E. gas lines

P.G.&E.

electric  
Telephone cables

lines

Electrical cables

Internet

Cable TV

Sewage lines

Water lines

Other

g. Is the proposed annexation contiguous to the City?

( ) YES ( ) NO (If no, explain.)

h. If the application for change is approved by LAFCo, what is the proposed use of the land? (Please be specific, e.g. single family dwelling - state approximate numbers, commercial use, explain your proposal in detail, etc.)

- i. State nearest location of the following City services.
  - 1. Sewer
  - 2. Water
- j. State assessed value of the proposed area to be considered for change.  
Land \$  
Improvement \$
- k. Are you the sole landowner of the property?  
 YES     NO    (If no, indicate the number of other landowners and what percentage they own of the land.)

### III SUPPORTING INFORMATION

- a. Other - list any additional information that will assist the Commission in evaluating your application (e.g., tentative subdivision maps, proposed zoning, specific uses, possible problems, special considerations, etc.).
- b. Complete the attached Environmental Assessment Form.
- c. Submit a legal description of the specific boundaries of your proposal. The legal description must follow the exact boundaries on the map you submit with the application. This must be a "metes and bounds" description.
- d. Submit a map of the area that is to be proposed for change, outlining the boundaries proposed. (Attach the map.) Map must be accurate, indicating roads, etc., and the area's relationship to the surrounding vicinity. Examples of maps that will be acceptable are Assessor's and parcel maps. All maps submitted must be approved by the Executive Officer.
- e. Submit a check to the Madera LAFCo for processing fee, and petition checking fee (if applicable), as per the enclosed fee schedule. All fees shall

accompany the completed LAFCo application.

**IV SIGNATURE OF PETITIONERS**

- a. If the petition is initiated by landowner(s) the following must be completed: (If a joint ownership or more than one landowner sign on the back of the sheet using the below outline). Contact LAFCo Executive Officer to determine the percent amount required to submit a landowner petition.

=  
Landowner's Legal Name (typed or printed)

=  
Landowner's Legal Signature

=  
Landowner's Legal Address

=  
Telephone Number

=  
Date of Signature

**IMPORTANT:** If an agent is acting on behalf of the proponent (landowner) the agent cannot sign documents for the proponent in relating to annexation unless the agent has the power of attorney.

- b. Signature of registered voters. (If not initiated by sole landowner.) Contact the LAFCo Executive Officer to determine the percentage of registered voters required to submit a registered voter petition.

\_\_\_\_\_  
Legal Name (typed or printed)

\_\_\_\_\_  
Registered Voter's Legal Signature

\_\_\_\_\_  
Registered Voter's Legal Address

\_\_\_\_\_  
Date of Signature

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**DO NOT COMPLETE THIS SECTION  
FOR LAFCo STAFF**

**Date application was submitted  
Date Certificate of Filing was issued  
Date proposal set for public hearing**