



RESOURCE MANAGEMENT AGENCY

Road Department

2037 W. Cleveland Ave., MS#D
Madera, CA 93637-8720
(559) 675-7811
FAX (559) 675-7631
TDD (559) 675-8970

Johannes J. Hoevertsz, Road Commissioner

January 15, 2008

Attention all Transportation Permit Applicants:

The Madera County Road Department is currently updating all Transportation Permit files to maintain consistency and integrity. The Madera County Road Department has incorporated the specifications used by the State of California, Department of Transportation. We have adopted these specifications in order to help standardize transportation permits throughout California. These changes will be difficult for our applicants to adjust to at first, but our hope is to help make the transition a smooth and simplified process for the California Highway Patrol and the applicants.

Weekend and night moves will no longer be allowed on Annual Blanket Permits. If a weekend or night move is required, you must apply for a "Single Trip Permit". If approved, the fee for this permit is \$15.00. Maximum days allowed for a Single Trip Permit will be five (5) working days. Valid dates on the permit will not be revised due to transporter's inability to move on the requested dates. If dates need to be revised, a new permit must be purchased.

Faxed requests for transportation permits are accepted by Madera County. **Our fax number is (559) 675-7631.** Please note that only "Single Transportation Permits" will be faxed back to the permittee. The permittee is responsible for signing the permit and attaching a copy of the permit conditions to the facsimile permit. Please see the attached updated copies of these conditions.

The facsimile machine will accept permit applications 24 hours per day, seven days per week. Applications will be processed between the hours of 8:00 AM and 4:00 PM. Monday through Friday; holidays excluded. Normal processing will take approximately two (2) hours and will be on a first-come, first-serve basis. Cranes or other special overload permits may require extra time.

No credit cards will be accepted for payment. The applicant must have an account in order for the permit to be processed.

Annual Transportation permits can be faxed by the permittee indicating any changes to their permit. However, Annual Blanket Permits will need to be paid in advance. Please submit your request for an Annual Permit at least 30 days prior to expiration date. Applicants are responsible for the timely renewal of permit. Please allow up to 14 days for processing. Failure to provide all necessary information and/or documentation will result in a delay of processing and may result in having to resubmit the permit. The permit will then be mailed unless it is requested to be picked up. Annual permits are non-faxable.

Annual Permits will not be issued from Madera County Road Department on loads over 17' in height, 12' in width, 100' in length. If your load exceeds any of these dimensions you will need to apply for a Single Trip permit. Single Trip permits require direction of travel by road in the routing area of the permit. A two (2) hour minimum notice is required on all Single Trip permits to allow

time to type the permit from your application. All Single Trip permits will be retyped by this department and the typed copy will be faxed to the appropriate agency. It has come to our attention that many times the California Highway Patrol has not been able to read permits that have been faxed two or more times. To alleviate this problem we will type the permit so that it is legible.

We will no longer be issuing “Annual Blanket Permits” to haul or tow any type of structure, samples listed below, will now have a 24 hour turnaround from the time of faxing unless going out of Madera County.

Samples of structural loads:

- Single/Multi Family Dwellings
- Mobile homes / Manufactured Housing
- Modular Buildings / Construction Trailers
- Storage Sheds / Storage Containers
- Swimming Pools
- Any other structure greater than 120 sq. feet

Annual permits for the above mentioned loads will not be renewed at their expiration. Each load will be on a case by case basis. Transporters who were annual permit holders will be charged fifteen dollars (\$15.00) per “Single” permit to travel on Madera County Roads.

This implemented change will help with the coordination between divisions within the Resource Management Agency to insure that all necessary permits have been obtained that are required for the transportation, relocation, and modification of the above noted structural loads.

Any load exceeding 15' in width will require a California Highway patrol escort and at least one weeks notice prior to approval of the permit. A copy of the California Highway Patrol contract or agreement will need to be faxed with your application.

It is the responsibility of the applicant to properly complete all sections of the permit application with the correct information. Failure to do so may result in a delay of processing. The requested Madera County route shall be placed in the section entitled “authorized County Road”. Permits will not be reprocessed/revised due to any error that is the responsibility of the applicant. Revisions to dates, load dimensions, equipment dimensions or characteristics, or approved route will require that a new permit be purchased. All applicants will provide a description of the load or equipment and model no. of the load being hauled, driven or towed. Applicants will provide a description of hauling equipment and a license number if possible.

Enclosed you will find the following updated/or revised information needed;

- Instructions for Completion of Transportation Permit Form
- Renewal Instructions
- Blank Single / Annual Transportation Permits
- Permit Conditions
- Pilot Car Conditions
- Bridge List
- Permit Route Map
- Tow Truck Conditions

You can also visit our website at www.madera-county.com.

If you have any further questions regarding these changes, please feel free to contact our office at (559) 675-7811 ext. 520.

Kimberlina Evangelista
Program Assistant I